

Article 1. Purpose and Scope

- (1) The purpose of this Directive is to regulate the principles regarding the admission of international students by TOBB University of Economics and Technology (TOBB ETÜ).
- (2) This Directive covers the principles regarding the application, evaluation and acceptance processes of prospective student candidates who wish to enroll in TOBB ETÜ undergraduate programs and who are eligible to apply in accordance with the Higher Education Council's (YÖK) Regulations on Admission of International Students.

Article 2. Establishment and Duties of the International Student Admission Commission

- (1) The International Student Admission Commission (Commission) is established by the Rector to fulfill the duties specified in this directive.

Article 3. Determination of Quotas and Fees

- (1) The quotas for international students to be admitted to TOBB ETÜ are determined with the proposal of the relevant Faculty Board, the opinion of the Senate, and the approval of the Chairman of the Board of Trustees.
- (2) Tuition fees are determined with the proposal of the Commission, the decision of the University Administrative Board, and the approval of the Chairman of the Board of Trustees.
- (3) Pre-registration fees are determined with the proposal of the Commission and the approval of the Rector.

Article 4. Application Conditions

- (1) Candidates apply to TOBB ETÜ. Applicants must meet the application conditions specified by the Council of Higher Education (YÖK), as shown in [Annex-1](#), provided that they are graduates of a high school or in the final year of high school.
- (2) The minimum scores for nationally and internationally recognized exams specified by YÖK, minimum grade point averages for diplomas, and other similar application conditions are determined by the University Senate and announced as [Annex-2](#) to this Directive.
- (3) Candidates are required to submit the documents specified in [Annex-3](#) to TOBB ETÜ completely and using the methods specified in the announcement, within the specified application dates.

Article 5. Evaluation Process and Announcement of Results

- (1) Applicants are evaluated by the Commission. If deemed necessary, the Commission may conduct interviews with applicants, hold exams for them, and consult the opinion of the department/faculty to which the applicant has applied. For each applicant, the Commission specifies which of the preferred departments the applicant is accepted by or not and submits its recommendations to the Rectorate. The final list of admitted students is determined with the approval of the Rectorate.
- (2) The Commission may make recommendations to applicants regarding discounts on tuition fees. The decision on the conditions and rates of tuition fee discounts for accepted applicants is made with the Commission's proposal, the approval of the Rectorate and the Chairman of the Board of Trustees. The duration of tuition fee discounts given to applicants is in accordance with the scholarship duration specified in the TOBB ETÜ Scholarship Directive. Should an applicant be required to attend a preparatory class in multiple languages, the Commission may propose an extension of up to 1 year to the tuition fee discount period.
- (3) Applicants who are approved for admission are sent a preliminary admission letter. Upon payment of the pre-registration fee by applicants who are sent the preliminary admission letter, their admission is finalized with the decision of the relevant Faculty Board.
- (4) Accepted applicants whose admission is finalized are sent an admission letter by TOBB ETÜ to obtain visas and necessary permits.
- (5) Registrations are conducted at the Student Affairs Directorate by the candidate's application within the time frames specified in the academic calendar.

Article 6. Principles Regarding Education and Instruction

- (1) Students who enroll at TOBB ETÜ under this directive are subject to the regulations related to education that apply to other students of TOBB ETÜ.
- (2) The primary language of instruction and education at TOBB ETÜ is predominantly Turkish. Students enrolling in the university must demonstrate their Turkish proficiency at a minimum level of C1 by taking the Turkish Proficiency Exam held within the framework of the European Common Language Criteria. Students who are unable to submit the required documentation for Turkish proficiency must take the exams conducted by the Turkish Language Research and Application Center (TOBB ETÜ TÖMER) or equivalent institutions and achieve at least a C1 level of proficiency. Students who fail to meet the Turkish proficiency requirement will be enrolled in the Turkish Preparatory Program.
- (3) In order for students to begin undergraduate programs, they must meet the conditions specified in the "Directives for the TOBB ETÜ English Preparatory Program."
- (4) For students who have not achieved proficiency in Turkish and English, preparatory programs that provide simultaneous education in both languages may be established.
- (5) Students who fail to attain the required proficiency in Turkish and English within two years from their enrollment date at TOBB ETÜ will have their affiliation with TOBB ETÜ terminated.

Turkish Proficiency Exam

Temporary Article 1 - (1) Students who enrolled in the University before the Spring Semester of the 2022-2023 academic year must demonstrate their Turkish proficiency at a minimum level of B2 according to the European Common Language Criteria. Students who cannot submit the required documentation for Turkish proficiency must take the exams conducted by the Turkish Language Research and Application Center (TOBB ETÜ TÖMER) or equivalent institutions and achieve at least a B2 level of proficiency.

Article 7. Repealed Directive

(1) The "TOBB University of Economics and Technology Directive for the Admission of International Students," which was accepted by Senate Decision S-2011-08/7 on 16.03.2011, has been repealed.

Article 8. Effectiveness and Execution

- (1) This directive, accepted by Senate Decision S-2023-01/2 on 12.01.2023, shall come into effect at the beginning of the Spring Semester of the 2022-2023 academic year.
- (2) This directive shall be executed by the Rector of TOBB University of Economics and Technology.